



Call for the Selection of External Evaluator

Project 101128630



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Project summary

The IMPROVET project coordinated by SEPR, funded by the European Commission under Erasmus+ CBVET 2023, is a dedicated initiative aimed at improving qualifications within the health sector in Armenia, with a specific focus on Dental Prosthesis and Health Care & Personal Assistance. It also seeks to contribute to the development of professional guidance for Armenian learners, families, and the public. The project unfolds its activities from December 1, 2024 to November 30, 2026. Key objectives have been identified to guide the project's activities:

- To strengthen cooperation between VET centres and companies for mutual fertilization,
- To improve the integration of Armenian learners into the world of work, thanks to a better matching between VET curricula and companies' needs,
- To support the development of the Health sector in Armenia, especially in dental prosthesis and health care, by improving the qualifications and integrating the digital and the green transitions,
- To allow all Armenian learners, even those from remote and rural areas, to access qualitative initial and continuous VET, in a lifelong learning process,
- To improve professional guidance for Armenian learners, families and for the general public.

IMPROVET-AM will initiate its efforts with a thorough analysis of the current context to identify companies' needs and assess the state of play VET curricula in Armenia within the Dental Prosthesis and Health Care & Personal Assistance sectors. Subsequently, benchmarking with the European framework will guide the development of new training modules for both Initial and Continuous VET in these fields.

Key project activities include:

Creation of Innovative Training Modules:

- Development of new and innovative training modules for both initial and continuing VET in Dental Prosthesis and continuing VET in Health Care & Personal Assistance sectors.

Implementation of Pedagogical Approaches:

- Integration of new training materials and pedagogical approaches, leveraging digital tools.

Capacity Building:

- Enhancement of capacities for teachers and management staff and policy makers through targeted capacity-building initiatives.

Strengthening the Skillset of Guidance Operators:

- Equipping guidance operators with innovative practices and tools to effectively address diverse guidance needs for students and adults.

Project Stakeholders

The IMPROVET-AM project comprises four full partners, each playing a crucial role in its implementation:

1. **SEPR Coordinator:** A vocational education and training (VET) provider based in Lyon, France.
2. **APRO Formazione:** A VET provider situated in Alba, Italy.
3. **CEPFA:** An Armenian VET centre located in Yerevan, Armenia.
4. **GMSC:** An Armenian VET center situated in Gyumri, Armenia.

In addition to the full partners, the project involves an affiliated entity:

- **HOVAKIMYANLab:** An Armenian company specializing in dental prosthesis, serving as a representative of the working world. [HOVAKIMYANLab](#) plays a pivotal role in ensuring a comprehensive understanding of the industry's needs.

Furthermore, four major institutions have shown interest and support, becoming associated partners:

1. **Council of the Auvergne-Rhône-Alpes Region:** Based in Lyon, France, with robust connections to SEPR and a history of strong collaboration with Armenia.
2. **Piemonte Region:** Situated in Italy, maintaining strong ties with APRO Formazione.
3. **Ministry of Education, Science, Culture and Sport of the Republic of Armenia.**
4. **Ministry of Labour and Social Affairs of the Republic of Armenia.**

Scope of Evaluation

In line with the project's proposal, the consortium of IMPROVET-AM will subcontract an External Evaluator to monitor and evaluate the implementation of the project activities and ensure the quality and consistency of the project results. The external evaluation will complement the internal quality assurance procedures. S/he will assess the process, the outcomes as well as the cooperation process within the consortium of the project. This includes evaluating the:

- **Relevance:** How well the project's goals match its planned objectives and strategies.
- **Coherence:** The match between what the project aims to achieve and what it actually delivers.
- **Effectiveness:** How well and how efficiently the project reaches its goals and the capacity of the team to accomplish the project's objectives over time.
- **Performance:** How well resources are used compared to what the project achieves.
- **Sustainability:** How the project's results will last after it ends.
- **Usefulness:** The overall impact of the project.

The External Evaluator will:

- ✓ Assess the coherence of the planned activities with the implemented activities.
- ✓ Identify problems, challenges, deviations and propose recommendations for improvements
- ✓ Assess the quality of the project results and participation in the revision of project deliverables.
- ✓ Support the Quality Manager/Team and the Project Coordinator in the monitoring and quality assurance tasks.
- ✓ Review the project progress towards project documents, objectives and indicators, stating what is still missing and what needs to be improved.
- ✓ Highlight strengths and best practices to orientate future actions

It is expected that the external evaluator will be in regular contact with the coordinator via electronic means (i.e. email, teleconference, etc.) and will participate in, at least, two project online steering committee meetings. Although he/she can be invited to additional online project meetings.

The external evaluator will provide 2 reports **in English** due in:

- ✓ M18 - First Report, no later than mid- April, 2025 (document due date being May 31, 2025))
- ✓ M36 - final report, no later than mid-October 2026 (Deliverable 1.2 External evaluation reports, with a due date of November 30, 2026).

Dates and Payment Terms

Start date: From the day of the signature of the contract by both parties

End date: 30/11/2026, last day of the project. If the duration of the project changes this date will be updated accordingly.

Under the final grant agreement between the European Commission and the project Consortium, a maximum total of **5400** Euros NET is available for the purpose of this project for the tasks described above including all taxes (VAT included when applicable). This amount will be paid in **two** instalments. The first instalment (50%) will be paid after the delivery and approval of the 1st report and the second instalment (50%) will be paid after the delivery and approval of the 2nd report, upon receiving the balance payment from EACEA.

All payments will be made via bank transfer to a bank account specified by the Contractor, who must provide all necessary details upon presentation of a regular invoice or similar fiscal document.

Application procedures and deadline

Interested parties are invited to send their application **by June 28, 2024** to the attention of Lida POGHOSYAN - Project Manager, to the following email address: l.poghosyan@sepr.edu. The date of the email sent will be the date of sending.

We welcome proposals by individual evaluators, evaluation teams as well as organizations or consortiums.

The subject of the email should be: **IMPROVET- External Evaluator Selection**

The application must include the following documents:

- ✓ Company's portfolio and/or detailed expert(s) CV(s) providing sufficient evidence that the external evaluator to be subcontracted possesses the technical and operational capacity as well as the professional experience necessary for the successful achievement of the tasks assigned
- ✓ A technical proposal, including a detailed description of the methodology and tools applied (max 5 pages)
- ✓ Financial Proposal, indicating that all costs are being included in the price indicated in the proposal. (max 1 page)

Selection criteria

The external evaluator (natural person or organization) shall be selected on the basis of the professional and technical ability to perform the tasks described in this call and according to the following criteria:

Criteria
Work experience
Experience with Independent Evaluation and Quality Assurance Services
Experience in working with Multi-stakeholder EU-funded Projects
Other quality assurance related experience
Experience in the context of Armenia/Eastern Partnership
General knowledge of VET education and skills
Training
Minimum bachelor's degree in social, education or economic or legal sciences.

Excellent communication skills in English (written and oral) and ability to write clear reports
Training on specific Quality Assurance issues
Methodology and Cost
Quality of the proposed methodology
Feasibility of the proposed budget

A final decision will be arrived at by the end of **July 2024**, and successful candidate will be informed and asked to start with immediate effect. Other applicants will be duly informed of decision.